



## Application Checklist

Your application is not complete until all required documents are submitted. *Did you...*

- |   |   |
|---|---|
| <input type="checkbox"/> Enclose at least 2 months' of pay check stubs from each place of employment? ( <i>If self-employed, verification of business income and expenses must be provided.</i> ) | <input type="checkbox"/> Enclose 3 months' bank statements of all checking & savings accounts and other investments?  |
| <input type="checkbox"/> Provide proof of citizenship or permanent legal resident status ( <i>such as drivers license or photo ID</i> )?  | <input type="checkbox"/> Enclose proof of current housing ( <i>copy of current lease, receipt from payment or cancelled check</i> )?  |
| <input type="checkbox"/> Enclose your most recent federal tax return?   | <input type="checkbox"/> Enclosed copies of most recent utility bills (including electric, gas, water, cable, and   |
| <input type="checkbox"/> Enclose your most recent W-2 tax form(s)?  | <input type="checkbox"/> Enclose copies of all other monthly bills and debts ( <i>including cell phone, storage, day care, credit cards, car loans, student loans, medical bills, etc.</i> )? |
| <input type="checkbox"/> Enclose verification of all unearned income ( <i>SSI, social security, Section 8 Housing, rental reimbursement, student loan stipends, etc.</i> )?                       | <input type="checkbox"/> Enclose verification of child support, spousal maintenance or alimony ( <i>if you have declared receipt or payment of any of these</i> )?                            |
| <input type="checkbox"/> Enclose verification of any other income?  | <input type="checkbox"/> Complete all sections of the application?  |
|   | <input type="checkbox"/> Sign and date the application?   |

**Please note:** If more space is needed to complete any part of this application, please use a separate sheet of paper and attach it to this application.

How did you hear about Habitat for Humanity of WI River Area? \_\_\_\_\_

Have you applied for a Habitat home before?

YES

NO

If yes, when: \_\_\_\_\_

*You can submit your completed application & documents to our housing office:*

**Mail** HFHWRA PO Box 38, Baraboo WI 53913

**In Person** 1211 8<sup>th</sup> Street, Baraboo (next to Sauk Co Housing)

**Email** office@hfhwisconsinriver.org